

**Autumn Semester 2021**  
**Graduate School Admission Guide**  
**for International Students**



**Hansung University**  
**Graduate School**

<http://gs.hansung.ac.kr>

Hansung University Graduate School Academic Affairs Office, 116,  
Samseongyo-ro 16-gil, Seongbuk-gu, Seoul 02876

# - CONTENTS -

1. Admission Schedule and Process	1
2. Departments and Programs	1
3. Qualifications	3
4. Evaluation Process	3
5. Application Fee	4
6. Required Documents	4
7. Scholarships	6
8. Notices for All Applicants	7
9. Contact Information	7

## 1. Admission Schedule and Process

Process	Admission Schedule
Application	<p><b>The application period is from Monday July 12 at 10:00 a.m. to Friday July 16 at 5:00 p.m.</b></p> <ul style="list-style-type: none"> <li>✓ Applicants must apply online.(In-person or mail-in applications are not allowed.)</li> <li>✓ Applicants can apply anytime between the start and end dates of the application.</li> <li>✓ International students must receive admission consultation from the Graduate School Academic Affairs Office before applying online.</li> </ul>
Document Submission	<p><b>The deadline for document submission is Monday July 19 at 5:00 p.m.</b></p> <ul style="list-style-type: none"> <li>✓ Applicants can submit the required documents including the application form by registered mail or by visiting the school.</li> <li>✓ International students must submit the required documents to the Graduate School Academic Affairs Office after applying online.</li> <li>✓ Applicants must submit the required documents within the designated period and those who fail to submit will be ineligible for admission.</li> <li>✓ Submitted documents will not be returned.</li> </ul>
Interview	<p><b>The interview will take place on Saturday July 31 at 10:00 a.m.</b></p> <ul style="list-style-type: none"> <li>✓ Applicants can check the [Graduate School Website - Admission Information - Admission Notice] before the interview date.</li> <li>✓ The department(major) office will notify the applicants of the interview process individually.</li> <li>✓ The interview schedule can be adjusted depending on the number of applicants.</li> </ul>
Announcement	<p><b>The successful applicants will be announced on Thursday August 12 in the afternoon.</b></p> <ul style="list-style-type: none"> <li>✓ Applicants can check the [Graduate School Website - Admission Information - Successful Candidates] and print the tuition bill.</li> </ul>
Tuition Payment	<p><b>Tuition is due between Friday August 13 and Wednesday August 18.</b></p> <ul style="list-style-type: none"> <li>✓ Applicants must wire the payment to the IBK Bank account on the tuition bill.</li> <li>✓ Those who do not pay the tuition within the registration period will forfeit their admission.</li> </ul>

## 2. Departments and Programs

### ○ Graduate School - Day Time

School	Program	College	Department	Major
Graduate School	Doctorate	Humanities	Korean Language	Korean Linguistics, Korean Literature, Korean Language Education, Culture Contents
			English Language & Literature (non-recruitment )	English Literature, English Linguistics
			History	Korean History, Asian History, Western History
			Library & Information Science	Library & Information Science
		Social Sciences	Business Administration	Personnel Group Management, Financial Management, Service Operations Management, Marketing, Accounting, Management Information, Food Service Management
			Public Administration	Public Administration, Public Policy
			International Trade	International Trade Business, International Economics, International Management
			Economics & Real Estate (non-recruitment )	Economics, Real Estate Economics, Real Estate
		Engineering	Industrial Management Engineering	Modeling & Simulation, Management Engineering, Production & Quality Management, Safety & Ergonomics
			Information & Computer Engineering	Computer Engineering, Information & Communication Engineering, Information System Engineering
			Mechanical System Engineering (non-recruitment )	Mechanical System Engineering, Industrial Sanitary Engineering
		Arts & Sports	Media Design	Visual & Image Communication, Animation & Product Design, Interior & Design Theory, Beauty Design Management

School	Program	College	Department	Major
	Master's	Interdepartmental Courses	Knowledge Service Consulting	Management Consulting, Convergence Consulting
		Humanities	Korean Language	Korean Literature, Culture Contents, Korean Language Education
			History	Korean History, Asian History, Western History
			British & American Culture (non-recruitment)	English Linguistics, English Culture Contents, English Language Education
			Library & Information Science	Library & Information Science, Records Management
		Social Sciences	International Trade	International Economics, International Management, International Trade Business
			Business Administration	Personnel Group Management, Financial Management, Service Operations Management, Marketing, Accounting, Management Information
			Public Administration	Public Administration, Public Policy
			Economics	Economics, Real Estate Economics, Payment & Settlement-New Finance
			International Trade & Economics (teaching in English) (non-recruitment)	International Trade Market, International E-trade Business
		Engineering	Industrial Management Engineering	Industrial Management Engineering
			Computer Engineering	Computer Engineering
			Electronics & Information Engineering	Electronics & Information Engineering
			IT Convergence Engineering	IT Convergence Engineering
			Mechanical System Engineering (non-recruitment)	Mechanical System Engineering, Industrial Sanitary Engineering
		Arts & Sports	Painting	Asian Painting & Deep-color Pigment, Modern art
			Apparel Fashion & Business (non-recruitment)	Apparel Construction & Design, Apparel Science, Apparel History & Fashion Marketing
			Dancing	Dance Performance, Dance Theory, Christianity & Dance, Ballet Teaching Method(non-recruitment )
			Media Design	Visual Communication Design, Animation, Interior Design, Product Design, Image Communication Design, VMD · Exhibition Design
		Interdepartmental Courses	New Media Advertising Promotion	New Media Advertising Promotion
			International Migration & Cooperation	International Migration & Cooperation

※ Depending on the occurrence of the non-recruitment department(major), the recruiting department(major) may change. Applicants must confirm the recruitment status upon online application.

○ Graduate School of Professional Studies - Night Time

School	Program	College	Department	Major
Graduate School of Business Administration	Master's	Social Sciences	Business Administration (non-recruitment )	Business Management
			Hospitality & Tourism & Food Service Management	Hotel Management, Tourism Management, Food Service Management
			Global Business (non-recruitment )	Global Marketing, Global Management
Graduate School of Public Administration	Master's	Social Sciences	Public Administration	Public Administration, Public Policy
			Social Welfare	Social Welfare, Welfare for Senior Citizens Silver Industry, Social Welfare Counseling
			Police Administration (non-recruitment)	Police Administration
			Drug & Alcohol Studies (non-recruitment)	Addiction Prevention & Counseling
			Civil Administration Consulting(non-recruitment)	Civil Administration Consulting

School	Program	College	Department	Major
			Social Disaster & Safety	Social Disaster & safety Policy, Social Disaster & Safety Management
Graduate School of Art	Master's	Arts & Sports	Beauty Art & Design	Makeup Art, Hair Design, Beauty Aesthetics, Beauty Color Design(non-recruitment), Wedding Planning(non-recruitment)
			Beauty Industry Convergence	Art Therapy(non-recruitment), Art Management Welfare(non-recruitment), Cosmetics Industry
Graduate School of National Defense Science (non-recruitment)	Master's	Social Sciences	Security Strategy	International Security, Defense Policy, Military Strategy
			Security Policy	Security Policy, Smart Defense Management
			Defense system	Defense M&S, Defense Information System
Graduate School of Knowledge Service Consulting	Master's	Social Sciences	Knowledge Service Consulting	Management Consulting, Convergence Consulting, Smart Factory Consulting(non-recruitment )
			Futures Convergence Consulting	Startups & Franchise Consulting, Culture Convergence Business Consulting(non-recruitment), Convergence Design Consulting(non-recruitment)
Graduate School of Real Estate	Master's	Social Sciences	Real Estate Finance & Asset Management, Real Estate & Urban Development and Management, Korea · China Real Estate, Smart Real Estate & Proptech	
Graduate School of Education	Master's	Humanities	Educational Administration & Leadership, Counseling Psychology, Early Childhood Education	

※ Depending on the occurrence of the non-recruitment department(major), the recruiting department(major) may change. Applicants must confirm the recruitment status upon online application.

### 3. Qualifications

Doctorate Program	For those who have successfully completed a master's degree or expected to earn it in August 2021		
Master's Program	For those who have successfully completed a bachelor's degree or expected to earn it in August 2021		
Details	Nationality	Applicants must meet one of the following requirements. ① Applicants and their parents must be citizens of a country other than Korea. ② Non-Korean applicants(one of whose parents is Korean) or Korean applicants residing abroad must complete all curriculum of primary(elementary school), secondary(middle and high schools), and post-secondary(2-year college, 4-year university, and graduate school) education which are equivalent to those of Korea. Master's program applicants must complete a 16-year course and doctorate program applicants must complete an 18-year course. ※ Korean citizens with dual or multiple nationalities are not eligible to apply.	
	Language Proficiency	Korean	Applicants must meet at least one of the following requirements. ① Obtain a certificate of Test of Proficiency in Korean(TOPIK) Level 3 or higher. ② Obtain a bachelor's degree or higher from a 4-year university in Korea. ③ Receive a letter of recommendation from the head professor of the department(major) as a government-sponsored scholarship student or a foreign government-supported scholarship student. ④ Receive a letter of recommendation from the head professor of the department(major) as an exchange student. ※ ①, ②, ③ Applicants are required to obtain a certificate of TOPIK level 4 or higher prior to graduation(about 2 months before graduation ceremony).
		English	Applicants applying only for International Trade Economics(Graduate School Master's Program) must meet the following requirement.(Korean proficiency is not required.) ※ TOEFL 530(CBT 197, iBT 71) or IELTS 5.5 or CEFR B2 or TEPS 600 (revised edition TEPS 327) above
Remarks	<ul style="list-style-type: none"> <li>Applicants can apply for the department(major) in any major they desire.</li> <li>Applicants may not apply for some departments(majors) under some circumstances.</li> <li>When applying as a transfer(or a re-entry) student, applicants must meet the head professor of the relevant department(major) in advance.</li> </ul>		

### 4. Evaluation Process

Details	The interview process as 100 percent of the total score used for admission is valued after applicant documents are reviewed.
Remarks	<ul style="list-style-type: none"> <li>If applicants are regarded inappropriate for admission during the interview, they will be rejected regardless of the number of vacant students to be admitted.</li> <li>If applicants are absent for the interview, they will be rejected for admission.</li> </ul>

### 5. Application Fee

Application Fee	85,000 won	Remarks	All applicants must pay the same fee regardless of which program they apply for.
-----------------	------------	---------	--

### 6. Required Documents

○ **Common Documents: For All Applicants**

Documents	Doctorate	Master's	Details									
Application for Admission 1 copy	<input type="radio"/>	<input type="radio"/>	Applicants must fill in the application online, print and submit it. • 1 mobile messenger ID must also be entered.									
ID Photo 1 copy	<input type="radio"/>	<input type="radio"/>	Applicants must upload a photo in a jpg file format.									
University Graduation(graduate-to-be) Certificate 1 copy <b>Bachelor's Degree</b>  <i>Overseas documents which need to be notarized must be issued within a year of the date on which the application begins.</i>	<input type="radio"/>	<input type="radio"/>	<p>Applicants must submit university graduation certificates for bachelor's degrees.</p> <ul style="list-style-type: none"> <li>If the certificate is for the graduate-to-be, new certificate which is issued after graduation must be submitted before the opening of a course.</li> <li>Applicants who have obtained a degree from universities in Korea must submit an original university graduation certificate.</li> <li>Applicants who have obtained a degree from universities overseas must submit a notarized university graduation certificate in Korean or English.</li> </ul> <table border="1"> <thead> <tr> <th>Classification</th> <th>Notarization</th> <th>Nation</th> </tr> </thead> <tbody> <tr> <td>Accessible to Apostille</td> <td>Obtaining Apostille</td> <td>U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.</td> </tr> <tr> <td>Inaccessible to Apostille</td> <td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td> <td>China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.</td> </tr> </tbody> </table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.
Classification	Notarization	Nation										
Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.										
Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.										
University Transcript 1 copy <b>4-year University Courses</b>  <i>Overseas documents which need to be notarized must be issued within a year of the date on which the application begins.</i>	<input type="radio"/>	<input type="radio"/>	<p>Applicants must submit university transcripts for 4-year university courses.</p> <ul style="list-style-type: none"> <li>Those who have transferred to 4-year universities must submit additional transcripts of previous institutes which they have attended.</li> <li>Applicants who have obtained a degree from universities in Korea must submit an original university transcript.</li> <li>Applicants who have obtained a degree from universities overseas must submit a notarized university transcript in Korean or English.</li> </ul> <table border="1"> <thead> <tr> <th>Classification</th> <th>Notarization</th> <th>Nation</th> </tr> </thead> <tbody> <tr> <td>Accessible to Apostille</td> <td>Obtaining Apostille</td> <td>U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.</td> </tr> <tr> <td>Inaccessible to Apostille</td> <td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td> <td>China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.</td> </tr> </tbody> </table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.
Classification	Notarization	Nation										
Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.										
Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.										
Graduate School Graduation(graduate-to-be) Certificate 1 copy <b>Master's Degree</b>  <i>Overseas documents which need to be notarized must be issued within a year of the date on which the application begins.</i>	<input type="radio"/>	<input type="radio"/>	<p>Applicants must submit graduate school graduation certificates for master's degrees.</p> <ul style="list-style-type: none"> <li>If the certificate is for the graduate-to-be, new certificate which is issued after graduation must be submitted before the opening of a course.</li> <li>Applicants who have obtained a degree from graduate schools in Korea must submit an original graduate school graduation certificate.</li> <li>Applicants who have obtained a degree from graduate schools overseas must submit a notarized graduate school graduation certificate in Korean or English.</li> </ul> <table border="1"> <thead> <tr> <th>Classification</th> <th>Notarization</th> <th>Nation</th> </tr> </thead> <tbody> <tr> <td>Accessible to Apostille</td> <td>Obtaining Apostille</td> <td>U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.</td> </tr> <tr> <td>Inaccessible to Apostille</td> <td>Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td> <td>China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.</td> </tr> </tbody> </table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.
Classification	Notarization	Nation										
Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.										
Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.										

Documents	Doctorate	Master's	Details									
Graduate School Transcript 1 copy <a href="#">Graduate School Courses</a>  <i>Overseas documents which need to be notarized must be issued within a year of the date on which the application begins.</i>	○		Applicants must submit graduate school transcripts for graduate school courses. <ul style="list-style-type: none"> <li>Those who have transferred to graduate schools must submit additional transcripts of previous institutes which they had attended.</li> <li>Applicants who have obtained a degree from graduate schools in Korea must submit an original graduate school transcript.</li> <li>Applicants who have obtained a degree from graduate schools overseas must submit a notarized graduate school transcript in Korean or English.</li> </ul> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Classification</th> <th style="width: 33%;">Notarization</th> <th style="width: 33%;">Nation</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Accessible to Apostille</td> <td style="text-align: center;">Obtaining Apostille</td> <td style="text-align: center;">U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.</td> </tr> <tr> <td style="text-align: center;">Inaccessible to Apostille</td> <td style="text-align: center;">Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.</td> <td style="text-align: center;">China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.</td> </tr> </tbody> </table>	Classification	Notarization	Nation	Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.	Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.
Classification	Notarization	Nation										
Accessible to Apostille	Obtaining Apostille	U.S.A., Japan, Mongolia, Hongkong, Russia, Uzbekistan, Australia, New Zealand, etc.										
Inaccessible to Apostille	Being notarized by the Ministry of Foreign Affairs and the Korean consulate of the nation.	China, Taiwan, Vietnam, Thailand, Pakistan, Bangladesh, Nepal, etc.										
Copy of a Valid Passport 1 copy	○	○	Applicants must submit a copy of a valid passport with their name and photo.									
Copy of a Valid Alien Registration Card 1 copy	○	○	Applicants must submit a copy of the front and back pages of a valid alien registration card. <ul style="list-style-type: none"> <li>Those who do not have an alien registration card must contact the Graduate School Academic Affairs Office.</li> </ul>									
Family Relations Certificate 1 copy	○	○	Applicants must submit family relations certificates stating the relationships to the applicants.									
Korean Language Proficiency Certificate 1 copy	○	○	Applicants must meet at least one of the following requirements. <ol style="list-style-type: none"> <li>① Obtain a certificate of Test of Proficiency in Korean(TOPIK) Level 3 or higher.</li> <li>② Obtain a bachelor's degree or higher from a 4-year university in Korea.</li> <li>③ Receive a letter of recommendation from the head professor of the department(major) as a government-sponsored scholarship student or a foreign government-supported scholarship student.</li> <li>④ Receive a letter of recommendation from the head professor of the department(major) as an exchange student.</li> </ol>									
English Language Proficiency Certificate 1 copy		○	Applicants applying only for International Trade Economics(Graduate School Master's Program) must meet the following requirement. (Korean proficiency is not required.) <ul style="list-style-type: none"> <li>※ TOEFL 530(CBT 197, iBT 71) or IELTS 5.5 or CEFR B2 or TEPS 600(revised edition TEPS 327) above</li> </ul>									
Financial Ability Certificate 1 copy <a href="#">Bank Statement</a>	○	○	Applicants must submit bank statements under their own name or their parent's name. <ul style="list-style-type: none"> <li>Original Bank Statements must be issued within 30 days of the date on which the application begins.</li> <li>Balance over USD 20,000 or KRW 23,000,000 must be deposited on a bank statement.</li> </ul>									
Cover Letter 1 copy <a href="#">(forms provided by Hansung University)</a>	○	○	Applicants must write their reasons for application, study plans, etc. in Korean. <ul style="list-style-type: none"> <li>English version of the cover letter can be accepted when it is inevitable</li> </ul>									
Written Oath 1 copy <a href="#">(forms provided by Hansung University)</a>	○	○	Applicants must sign written oaths related to all the matters of studying abroad.									
Recommendation Letter 1 copy <a href="#">(forms provided by Hansung University)</a> <span style="color: red;">optional</span>	○	○	Applicants can submit recommendation letters written by professors from their post-secondary schools. <ul style="list-style-type: none"> <li>A recommendation letter must consist of up to 2 pages and forward to &lt;The Dean of Graduate School, Hansung University&gt;.</li> <li>Languages must be translated into Korean or English.</li> </ul>									
Checklist of Documents Submission 1 copy <a href="#">(forms provided by Hansung University)</a> <span style="color: red;">optional</span>	○	○	Applicants can submit a checklist of submitted documents. <ul style="list-style-type: none"> <li>O(submitted) or X(not submitted) can be put on the checklist.</li> </ul>									

○ **Additional Documents: For the applicants who apply for the following departments(majors)**

Documents	Doctorate	Master's	Details			
			School	Program	Department	Major
Statement of Purpose 1 copy (forms provided by Hansung University)	○	○	Graduate School	Doctorate, Master's	Korean Language	Korean Linguistics, Korean Literature, Korean Language Education, Culture Contents
				Doctorate, Master's	History	Korean History, Asian History, Western History
				Doctorate	Public Administration	Public Administration, Public Policy
				Doctorate	Economics & Real Estate	Real Estate
Portfolio 1 USB, 1 Printout	○	○	Graduate School	Master's	Painting	Asian Painting & Deep-color Pigment, Modern art
				Master's	Media Design	Visual Communication Design, Animation, Interior Design, Product Design, Image Communication Design, VMD · Exhibition Design
<ul style="list-style-type: none"> <li>• A portfolio is the material showing an individual's collection of work, and there is no restriction on form, size or number of pages.</li> <li>• Portfolio USB must be submitted with required documents to the Graduate School Academic Affairs Office.</li> <li>• Portfolio Printout must be brought on the date of the interview.</li> </ul>						

○ **Additional Documents: For the applicants who have obtained a post-secondary degree overseas, not applicable to those who have obtained a post-secondary degree in Korea**

Documents	Doctorate	Master's	Details	
			Nation	Details
Accredited University Confirmation 1 copy foreign university academic credentials confirmation  <i>Documents must be issued within a year of the date on which the application begins.</i>	○	○	China	Applicants must submit a Accredited University Confirmation in English issued by China Academic Degrees & Graduate Education Information( <a href="http://www.cdgc.edu.cn">www.cdgc.edu.cn</a> ).
			U.S.A.	Applicants must check if their universities are accredited at the webpage of CHEA(Council on Higher Education Accreditation, <a href="http://www.chea.org">www.chea.org</a> ) and submit the screenshot related to such accreditation.
			Japan	Applicants must submit a confirmation issued by the embassy of Japan, which ascertain whether the university president's seal is authentic or not.
			The Others	<ul style="list-style-type: none"> <li>• Applicants must submit an accredited university confirmation(an academic credentials confirmation) issued by embassies or culture centers of the nation. If it is not issued, applicants will be notified of signing the written oath provided by Hansung University.</li> <li>• Applicants must check if their universities are searched on the website of WHED(World Higher Education Database, <a href="http://www.whed.net">www.whed.net</a>) and submit the screenshot related to such results.</li> </ul>
Academic Record Check Agreement 1 copy (forms provided by Hansung University)	○	○	Applicants who have obtained a post-secondary degree overseas must fill out the form and submit it.	
Screenshot of the Webpage of the University(Graduate School) 1 copy	○	○	A screenshot must have contact number, fax number, email address of the university(graduate school).	

### 7. Scholarships

Details	<ul style="list-style-type: none"> <li>• Successful applicants for a master's degree are paid within 50% of tuition for 1~4 semesters(1~5 semesters as for Graduate School of Education). Successful applicants for a doctorate degree are paid within 40% of tuition for 1~6 semesters.</li> <li>• If successful applicants do not submit a certificate of Test of Proficiency in Korean(TOPIK) level 4 or higher at the beginning of the 3rd semester, they will be paid within 30% of tuition for a</li> </ul>
---------	---



	<p>master's program and 24% of tuition for a doctorate program.</p> <ul style="list-style-type: none"> <li>• All scholarships will be paid to enrolled students only if GPA is 3.0 or more starting from the 2nd semester. Scholarships will not be paid to them with GPA of below 3.0.</li> <li>• Successful applicants who have completed Korean courses in Korean Language Education Center of Hansung University and recommended by Dean of International Affairs Office get 500,000 won reduction in admission fee.</li> <li>• Scholarships for foreign students are subject to change in the future.</li> </ul>
--	---

### 8. Notices for All Applicants

Application	<ul style="list-style-type: none"> <li>• International students must receive admission consultation from the Graduate School Academic Affairs Office before applying online.</li> <li>• International students must submit the required documents to the Graduate School Academic Affairs Office after applying online.</li> <li>• Online application is accepted only after the application fee has been paid.</li> <li>• Once online application is completed and the application fee is paid, it cannot be cancelled or refunded.</li> </ul>
Document Submission	<ul style="list-style-type: none"> <li>• Applicants must submit original documents.</li> <li>• Submitted documents or records cannot be returned to the applicants under any circumstance.</li> <li>• Applicants whose submitted documents are insufficient cannot be interviewed and will be rejected for admission.</li> <li>• Applicants who fail to submit required documents by the deadline cannot be interviewed and will be rejected for admission.</li> </ul>
Interview	<ul style="list-style-type: none"> <li>• Applicants can check [Graduate School Website - Admission Information - Admission Notice] before the interview date.</li> <li>• The department(major) office will notify the applicants of the interview process individually.</li> <li>• Applicants must bring identification(passport, alien registration card) and the interview identification slip to the interview.</li> </ul>
Visa	<ul style="list-style-type: none"> <li>• If successful students hold visas other than D-2(studying abroad) and D-4(training) and want some information on whether visa issuance is possible, they must contact Korea Immigration Service individually. Hansung University will not be responsible for anything related to visas.</li> <li>• If successful students need to change their status of residence or extend the period of stay, they must apply for group visas in Graduate School Academic Affairs Office, which will contact Korean Immigration Service.</li> </ul> <p>※ Immigration Contact Center: +82-1345          ※ Immigration Service Office(for Hansung University): +82-2-731-1799</p>
Insurance	<ul style="list-style-type: none"> <li>• All international students must subscribe to the National Health Insurance Service while in school starting in March 2021, and they cannot subscribe to private group insurance with the help of the school.</li> <li>• All international students must submit National Health Insurance payment confirmation by the last day of March, June, September, December(every three months) after admitted.</li> </ul>
Remarks	<ul style="list-style-type: none"> <li>• International students are not allowed to attend two universities at the same time, so they cannot apply for Hansung University Graduate School with other universities enrolled. In that case, they will be rejected for admission and a portion of tuition will be returned in accordance with the regulations.</li> <li>• Successful applicants cannot take a leave of absence at the beginning of the 1st semester, however, it is permitted only for natural disasters, diseases, working abroad, pregnancy, childbirth and childcare.</li> <li>• If it is confirmed that successful students have been admitted by submitting false documents or using other fraudulent methods, they will be rejected for admission and be subject to legal penalties in Korea and their own countries.</li> <li>• False educational backgrounds will make it impossible for enrolled students to get a tuition refund. They will be fully responsible for forgery of documents. Their behavior can be notified to the ministry of education, embassies and law enforcement in Korea and in their own countries.</li> <li>• The applicants who have obtained a post-secondary degree overseas must cooperate with verifying previous academic records even after being admitted.</li> <li>• All courses can be taught both online and offline due to COVID-19.</li> </ul>

### 9. Contact Information

○ Graduate School Academic Affairs Office

Tel	+82-2-760-4271	Fax	+82-2-760-4273	Website	<a href="http://gs.hansung.ac.kr">http://gs.hansung.ac.kr</a>
Address	Hansung University Graduate School Academic Affairs Office, 116, Samseongyo-ro 16-gil, Seongbuk-gu, Seoul 02876 02876 서울특별시 성북구 삼선교로 16길 116 한성대학교 대학원 교학팀(상상관 1002호)				