The Graduate School of
HANSUNG UNIVERSITY

Spring Semester 2027

Graduate School Admission Guide for International Students

Hansung University
Graduate School
gs.hansung.ac.kr

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1. Admission Schedule

Category	Admission Schedule
Online Application	**Oct. 14, 2026 (Wed) 10:00 – Oct. 26, 2026 (Mon) 17:00** ⇒ 100% online application only(mail and in-person submissions not accepted): www.uwayapply.com ⇒ Applications accepted 24 hours a day, except on opening day(from 10:00) and closing day(until 17:00)
Document Submission Submit to: Graduate School Academic Affairs Team (Sangsang-gwan Rm. 1002)	**Due by 17:00, Oct. 28, 2026 (Wed)** ⇒ Submission by registered mail or in person - application form and required documents to be enclosed together - (02876) Graduate School Academic Affairs Team, Hansung University, 116 Samseongyo-ro 16-gil, Seongbuk-gu, Seoul(Sangsang-gwan, Rm. 1002) - Application shall be deemed final only after online application and document submission are completed. - Registered mail: postmarked by Oct. 28, 2026 (Wed) ⇒ Applicants who submit incomplete documents or fail to submit by the deadline may be unable to proceed with the interview examination. ⇒ All submitted documents will not be returned.
Interview	**Nov. 14, 2026 (Sat) 10:00** ⇒ Applicants are advised to check the Graduate School admissions notice on the website before the interview date: www.hansung.ac.kr/gshansung ⇒ The interview will be conducted either in person or online. ⇒ Applicants must bring a valid ID(resident registration card, driver's license, or passport) and the interview admission slip. ⇒ Individual notifications will be provided to applicants by each graduate school and department(major) ⇒ The interview examination schedule may be adjusted depending on the number of applicants per department(major)
Announcement of Results and Tuition Bill	**Dec. 1, 2026 (Tue), afternoon** ⇒ Admission results can be checked and the tuition bill viewed/printed under [Graduate School Website → Admissions Information → Successful Applicant Lookup]
Registration of Admitted Students	**Dec. 4, 2026 (Fri) – Dec. 10, 2026 (Thu)** ⇒ Pay tuition by the deadline into the individual virtual account at IBK(Industrial Bank of Korea) ⇒ Late payment results in automatic rejection regardless of personal circumstances, registration is offered in order to waiting-list candidates ⇒ Registration schedule and method for additionally admitted applicants will be notified separately

2. Departments and Majors

- **Applicants will be selected by department**
- **Number of students to be admitted: ○ / ○○ students per department**
- **The final departments open for admission may be subject to change and must be confirmed at the time of online application.**

(1) General Graduate School

Division	Department	Program		Majors	
		MD	PhD	Master's	Doctoral
Humanities	Korean Language Education	○	○	Korean Language, Korean Language Education	Korean Language, Korean Language Education
	English Language & Literature	○	x	English Edu-Tech	–
	History	○	○	Korean History, History of East Asia, Western History	Korean History, History of East Asia, Western History
	Library and Information Science	○	○	Library and Information Science, Archives & Records Management	Library and Information Science, Archives & Records Management
	Culture Contents	○	○	Culture Contents, Literature Culture	Culture Contents, Literature Culture
Social Sciences	Business Administration	○	○	HRM/OB, Finance, Service Operations Management, Marketing, Accounting, MIS	HRM/OB, Finance, Service Operations Management, Marketing, Accounting, MIS, Food Service Management
	Public Administration	○	○	Public Administration, Policy Science	Public Administration, Public Policy
	International Trade	○	○	International Business, International Commerce	International Business, International Commerce
	Economics & Real Estate		○	–	Economics, Real Estate·Economics, Real Estate, Urabn & Transportation Studies
	Economics	○		Economics, Real Estate·Economics, Payment & Settlement·New Finance	–
	International Migration and Cooperation	○	○	International Migration**, International Development and Cooperation(English Track)*	International Migration**, International Development and Cooperation(English Track)*
Engineering	Industrial & Management Engineering	○	○	Industrial & Management Engineering, Business Software, AI · CRM*	Modeling & Simulation, Industrial Engineering*, Business Software
	Information and Computer Engineering		○	–	Computer Engineering, Information & Communication Engineering, Information System Engineering
	Computer Engineering	○		Computer Engineering	–
	Electronics & Information Engineering	○		Electronics & Information Engineering	–
	Mechanical Systems Engineering	○	○	Mechanical Systems Engineering, Industrial Hygiene Engineering	Mechanical System Engineering, Industrial Hygiene Engineering
	Applied Artificial Intelligence	○	○	Applied Artificial Intelligence	Applied Artificial Intelligence*

Division	Department	Program		Majors	
		MD	PhD	Master's	Doctoral
Engineering	Convergence Security	○		Convergence Security	–
	Future Mobility*	○		Future Mobility*	–
Arts	Media Design	○	○	Visual Communication Design, Hyper Media Design, Animation, Product Design, Interior Design, VMD·Exhibition Design	Visual & Digital Media Communication, Animation & Product Design, Interior VMD Exhibition Design, Beauty Design Management
	Convergent Arts		○	–	Painting, Dance
	Painting	○		True Colored Painting, Contemporary Art	–
	Dance	○		Dance Performance, Dance Theory, Ballet Pedagogy	–
	eSports Contents	○		eSports	–
Interdisciplinary Program	Knowledge Service & Consulting	○		–	Management Consulting, AI Convergence Consulting**, ESG Management Consulting
	New Media Advertising promotion	○	–	New Media Advertising Promotion	–

* Newly established department (major)
** Renamed department (major)

(2) Graduate School of Professional Studies

Graduate School	Program	Division	Department	Majors
Graduate School of Business	Master's	Social Sciences	Hotel,Tourism and Restaurant Management	Hotel & Restaurant Management, Concentration on Tourism Management, Food Service Management
			Global Business Administraion	Global Marketing, Global Business Administration
Graduate School of Public Administration	Master's	Social Sciences	Public Administration	Public Administration, Public Policy, Science and Technology Policy*
			Social Welfare Administration	Social Welfare, Welfare for the Aged, Industry for the elderly, Counselling of Social Welfare
			Social Disaster and Safety	Social Disaster and Safety Policy, Social Disaster and Safety Management
Graduate School of Arts	Master's	Arts	Beauty Art & Design	Make-up Design, Hair Design, Beauty Esthetic
			Beauty Industry Convergence	Cosmetics Industry
Graduate School of Defense Science	Master's	Social Sciences	National Security and Strategy	International Security, Crisis Management, AI Security Strategy*
			National Security Policy	North Korean and Unification, Defense Policy, Converged Security
			Department of Defence Force Power	Defence Aerospace Convergence, Defence Project Management, Defence AI Convergence

Graduate School	Program	Division	Department	Majors
Graduate School of Knowledge Service & Consulting	Master's	Social Sciences	Knowledge Service & Consulting	Management Consulting, AI Convergence Consulting, ESG Management Consulting
			Futures Convergence Consulting	Startups&Franchise Consulting
Graduate School of Real Estate	Master's	Social Sciences	Real Estate	Real Estate & Urban Development and Management, Smart Housing Management**
			Property Management***	Finance & Asset Management***, Global Property Management(English Track)***
Graduate School of Global Convergence*	Master's	Social Sciences	Global AI Business Consulting***	Global Business Consulting***, Global AI Business Consulting(English Track)***
		Arts Education	Brand Content Design***	Cosmetic Creative***, Brand Content Design(English Track)***

* Newly established graduate schools and departments
** Renamed departments
*** Dedicated departments for international students

3. Application Fee

Category	Amount
International Students Admissions (Master's, Doctoral)	KRW 85,000

※ After completing the online application, cancellation and refund of the application fee are not possible, refunds are granted only where the admissions process is cancelled by the University

4. Eligibility

(1) Common requirements

Doctoral program	Meet at least one: ① For those who have successfully completed a master's degree or expected to earn it in February 2027 ② A person who is recognized by the Higher Education Law as having the same educational background as a master's degree recipient.
Master's program	Meet at least one: ① For those who have successfully completed a bachelor's degree or expected to earn it in February 2027 ② A person who is recognized by the Higher Education Law as having the same educational background as a bachelor's degree recipient.
Others	• Applicants may apply to any graduate school department(major) regardless of the department (major) from which they graduated at the undergraduate level. • Faculty and staff members of the University (or contractual employees subject to the provisions of the staff service regulations) are not eligible to apply to the Graduate School (Doctoral and Master's programs); this applies to all admission types, including new admission, transfer admission, and admission beyond the fixed quota. Admission will be canceled if such facts are confirmed at a later date.

(2) International Students Admissions

Eligibility	Nationality	Meet at least one: ① Both parents are foreign nationals ② Overseas Koreans or foreign nationals who completed the entire curriculum abroad equivalent to Korean elementary·middle·highschool · university education (Master's applicants: 16 years, Doctoral applicants: 18 years) ※ Dual citizens holding Korean nationality are not recognized as international students

Eligibility	Korean proficiency	Meet at least one: ① TOPIK/TOPIK IBT Level 3 or higher - Applicants to the Graduate School of Business are required to hold a certificate of TOPIK (or TOPIK IBT) Level 4 or above. ② Bachelor's degree or higher from a 4-year regular Korean university ③ Government-invited or foreign-government-sponsored scholarship student recommended by the department chair ④ Exchange student recommended by the department chair ※ Holders of ①–③ must hold TOPIK/TOPIK IBT Level 4 or higher by the deadline before graduation review(Jan. 15 for spring graduation, Jul. 15 for fall graduation), English-track graduates are exempt
	English proficiency	English track department(major) applicants: TOEFL iBT 59, IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 202) or higher * TOEFL iBT taken by Jan. 20, 2026: 59+ (previous scale) applies, accepted up to Jan. 20, 2028 under the 2-year validity rule, taken on or after Jan. 21, 2026: 3.5 or higher is the standard
Others	• Procedures and schedules are the same as General Admissions • Applicants may apply regardless of prior major • After online application, documents must be submitted by visit or mail(residents abroad) • Some departments may not accept applicants due to their nature • Among doctoral applicants, those who earned a master's at this Graduate School need not submit overseas graduation and transcript certificates, a recommendation letter substitutes	

5. Selection Method

(1) Selection method by admission type

Admission type	International Students Admissions	Selected after document screening, reflecting only the interview score(100%)
Others	• Applicants judged academically unqualified may be rejected regardless of openings • Tie-breaker: higher undergraduate GPA • Interview absence results in automatic rejection	

(2) Score weightings

■ **International Student Admissions**

Graduate School	Degree	Division	Departments	Method
Graduate school	Doctoral, Master's	All divisions	All departments	Interview (100%)
Special school	Master's	All divisions	All departments	Interview (100%)

6. Required Documents

Document Submission Cautions	• All documents must be originals • Check the required documents for your admission type before submitting • After mailing, confirm submission and delivery, write the address accurately (The University is not responsible for disadvantages caused by wrong addresses or unconfirmed submission/ delivery) • Submit to (Postal)02876, 116 Samseongyo-ro 16-gil, Seongbuk-gu, Seoul, Graduate School Academic Affairs Team(Admissions), Hansung University, Sangsang-gwan Rm. 1002 • Contact: hsgrad@hansung.ac.kr / 02-760-4271

Common documents

<table>
<tr><th>Required document</th><th>PhD</th><th>MD</th><th>Description</th></tr>
<tr><td>Application form
(1 copy)</td><td>○</td><td>○</td><td>Print the application form after online application
• When submitting the application form, enter your own bank account (bank name, account number, holder) used for application-fee/tuition refunds and scholarship payments
• Applicants must also enter one mobile messenger ID</td></tr>
<tr><td>ID photo (1)</td><td>○</td><td>○</td><td>• Upload the photo file during online application
(no separate submission if uploaded)</td></tr>
<tr><td>University graduation
(expected) certificate
(1 copy)</td><td>○</td><td>○</td><td rowspan="2">Submit the original certificate showing the degree registration number
<table><tr><th>University graduation certificate</th><th>Graduate school graduation certificate</th></tr><tr><td>A certificate stating a Bachelor's degree
(4-year university graduation)</td><td>A certificate stating a Master's degree
(2-year graduate program graduation)</td></tr></table>• Original issued within 2 months of the application start date
(Overseas documents: notarized original issued within 6 months, Korean or English translation required)

[Korean university(graduate school) degree]
• If the degree was earned at a Korean university(graduate school), submit the original graduation certificate
• If an expected-graduation certificate cannot be issued, a certificate of enrollment may be submitted
• If an expected-graduation or enrollment certificate is submitted, the graduation certificate is due before classes begin(admission cancelled otherwise)

[Overseas university(graduate school) degree]
• The graduation certificate requires apostille or confirmation by the Korean consulate(or Korean embassy consulate) of the issuing country, documents in languages other than Korean or English require notarized translation
• Chinese university graduates: additionally submit the Chinese MOE accreditation report and the English degree certificate
• Expected-graduation certificates from overseas universities are not accepted
- For exceptions p.13, Overseas Document Issuance Guide</td></tr>
<tr><td>Graduate school
graduation (expected)
certificate (1 copy)
(Doctoral applicants only)</td><td>○</td><td>–</td></tr>
<tr><td>University transcript
(1 copy)</td><td>○</td><td>○</td><td rowspan="2">Submit the original transcript from the institution granting the final degree
<table><tr><th>University transcript</th><th>Graduate school transcript</th></tr><tr><td>transcripts covering the entire
4-year undergraduate program</td><td>transcripts covering the entire
2-year graduate program</td></tr></table>• Original issued within 2 months of the application start date
(Overseas documents: notarized original issued within 6 months; Korean or English translation required)
• Those who transferred into a bachelor's or master's program: additionally submit transcripts from all previous institutions
• Hansung University master's graduates may substitute a recommendation letter for the overseas university transcript

[Overseas university(graduate school) degree]
• The graduation certificate requires apostille or confirmation by the Korean consulate(or Korean embassy consulate) of the issuing country, documents in languages other than Korean or English require notarized translation</td></tr>
<tr><td>Graduate school
transcript (1 copy)</td><td>○</td><td>–</td></tr>
<tr><td>applicant's and parents'
passports(or IDs)
(1 copy)</td><td>○</td><td>○</td><td>Copies of the applicant's and parents' passports are required
• If a parent's passport copy cannot be provided, a national ID issued by their country may be submitted</td></tr>
<tr><td>Alien Registration Card
(1 copy)
(only for residents in Korea)</td><td>○</td><td>○</td><td>Residents in Korea: submit copies of both sides of the card
• Overseas residents, submit a copy to the Academic Affairs Team immediately after the card is issued upon entry</td></tr>
</table>

Required document	PhD	MD	Description
Family relationship certificate (1 copy)	○	○	Document proving the parents' nationality and family relationship • Notarized original issued within 1 year of the application start date (Korean or English translation required) ※Additional documents may be requested if the family relationship is unclear • Example: if a parent is deceased or divorced, submit the death (divorce) certificate • Mongolian applicants: submit the certificate and notarized original issued within 45 days
TOPIK score certificate (1 copy)	○	○	Submit a TOPIK/TOPIK IBT Level 3 or higher score certificate - For the Graduate School of Business, a minimum of TOPIK Level 4 (TOPIK IBT accepted) is required. • The TOPIK score must be valid as of the application start date [TOPIK score not required for] ① Bachelor's degree or higher from a 4-year regular Korean university ② Government-invited or foreign-government-sponsored scholarship students recommended by the department chair ③ Exchange students recommended by the department chair ④ English-track department(major) applicants
English proficiency certificate (1 copy) (English-track applicants only)		○	English-track applicants must meet the following • The English test score must be valid as of the application start date • TOEFL iBT 59, IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 202) or higher * TOEFL iBT taken by Jan. 20, 2026: 59+ (previous scale), accepted up to Jan. 20, 2028 under the 2-year validity rule, taken on or after Jan. 21, 2026: 3.5 or higher is the standard
Proof of financial capacity (1 copy)	○	○	Submit a bank balance certificate in the applicant's or parents' name • Original issued within 30 days of the application start date • Certificate from a Korean bank showing KRW 20,000,000 or more in the applicant's name(must remain deposited until Feb. 28, 2027) • Overseas residents: certificate in their or parents' name showing USD equivalent to KRW 20,000,000 or more ※An overseas remittance confirmation must also be submitted after admission
Personal statement (1 copy) (prescribed form)	○	○	Describe your motivation for applying and study plan • Write in Korean; English only when unavoidable
Pledge (1 copy) (prescribed form)	○	○	Pledge on all matters concerning international students • Admission is cancelled if false credentials are discovered after enrollment • Graduation requirement: obtain TOPIK Level 4 and submit the certificate by the deadline before graduation review(Jan. 15 for spring graduation, Jul. 15 for fall graduation) English track graduates are exempt
Letter of recommendation (1 copy) (prescribed form) Optional	○	○	Up to 2 letters from professors of the graduating institution • Addressed to the Dean of the Graduate School, Hansung University; documents in other languages require notarized translation
Document checklist (prescribed form)	○	○	After online application, print the checklist, mark each item (O/X), and submit • Prescribed forms: see [Graduate School Website – Admissions – Admission Notices]

(2) Additional documents(optional) and cautions

<table>
<tr><th>Required document</th><th>PhD</th><th>MD</th><th>Description</th></tr>
<tr><td>Certificate of accredited university (1 copy) (overseas degree accreditation certificate)</td><td>○</td><td>○</td><td>Only for applicants holding degrees from universities (graduate schools) abroad
• Original issued within 2 months of the application start date
<table>
<tr><th>Country</th><th>Requirement</th></tr>
<tr><td>China</td><td>Submit the accreditation report and English degree certificate issued by CHSI (中国高等教育学生信息网, www.chsi.com.cn)</td></tr>
<tr><td>USA</td><td>Verify the university's accreditation via CHEA(Council on Higher Education Accreditation, www.chea.org) and submit a printout of the relevant webpage</td></tr>
<tr><td>Japan</td><td>Submit the school-head seal confirmation issued by the Japanese Embassy in Korea</td></tr>
<tr><td>Other countries</td><td>- Submit the accredited-university(degree accreditation) certificate issued by the country's embassy or cultural center; if unavailable, guidance for a confirmation and written pledge(prescribed form) will follow
- Or verify the university via WHED(World Higher Education Database, www.whed.net) and submit a printout of the search result</td></tr>
</table></td></tr>
<tr><td>Academic background inquiry consent (1 copy) (prescribed form)</td><td>○</td><td>○</td><td>Only for applicants holding degrees from universities(graduate schools) abroad
• Prescribed forms: see [Graduate School Website – Admissions – Admission Notices]</td></tr>
<tr><td>Printout of the home university's main webpage(1 copy)</td><td>○</td><td>○</td><td>Only for applicants holding degrees from universities(graduate schools) abroad
• Print the webpage showing the university's phone, fax, and email address</td></tr>
<tr><td>Certificate of Entry and Exit Records(1 copy)</td><td>○</td><td>○</td><td>Only for applicants holding degrees from universities(graduate schools) abroad
• Original issued within 2 months of the application start date
• Submit an Certificate of Entry and Exit Records issued by the Korean Immigration Service proving residence abroad during the study period(available online)</td></tr>
</table>

■ **Additional documents: applicants to the relevant departments**

<table>
<tr><th>Required document</th><th>PhD</th><th>MD</th><th>Description</th></tr>
<tr><td>Portfolio (2 printouts)</td><td>○</td><td>○</td><td>
<table>
<tr><th>Program</th><th>Department</th><th>Majors</th></tr>
<tr><td>Doctoral</td><td>Convergent Arts</td><td>Painting, Dance</td></tr>
<tr><td rowspan="2">Master's</td><td>Painting</td><td>True Colored Painting,
Contemporary Art</td></tr>
<tr><td>Media Design</td><td>Visual Communication Design,
Hyper Media Design,
Animation, Product Design,
Interior Design, VMD·Exhibition Design</td></tr>
</table>
• Portfolio: no format, size, or quantity limits
• Portfolio printouts: must be brought on the interview day</td></tr>
<tr><td colspan="4">The portfolio is submitted to the interviewers on the interview day</td></tr>
</table>

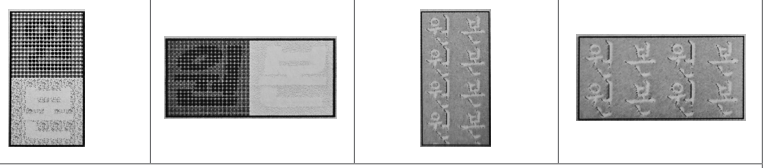
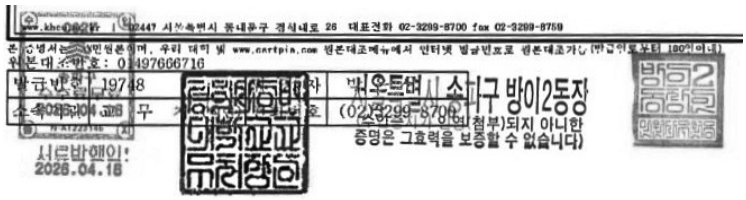
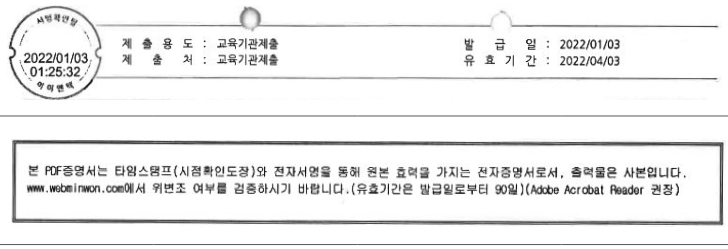
* Dance major, Convergent Arts (Doctoral), General Graduate School: optional

■ **Other additional documents (applicable applicants only)**

Required document	PhD	MD	Description
Employment certificate (1 copy)	○	○	Verifies the career entered during online application • Original issued within 2 months of the application start date
Certificate of Identity (Proof of Same Person) (1 copy)	○	○	If renamed and the name on documents differs from the application form, submit a resident registration abstract

Required document	PhD	MD	Description
English proficiency certificate (1 copy)	○	○	English-track applicants must meet the following • The English test score must be valid as of the application start date TOEFL iBT 59, IELTS 5.5, CEFR B2, TEPS 600 (NEW TEPS 202) or higher * TOEFL iBT taken by Jan. 20, 2026: 59+ (previous scale), accepted up to Jan. 20, 2028 under the 2-year validity rule; taken on or after Jan. 21, 2026: 3.5 or higher is the standard

7. Precautions

<table>
<tr><th>Category</th><th>Details</th></tr>
<tr><td>Online application</td><td>• The application form is accepted online only, the final submission requires completing payment
• Multiple applications across departments(majors) are not allowed in principle
• After submission the application cannot be edited, verify all entries before final payment
• No cancellation or refund after completing the online application</td></tr>
<tr><td>Document submission</td><td>Documents must be submitted to the Academic Affairs Team by registered mail or in person within the submission period
- Submit to: (02876) Graduate School Academic Affairs Team, Hansung University, 116 Samseongyo-ro 16-gil, Seongbuk-gu, Seoul (Sangsang-gwan, Rm. 1002)
All documents must be originals (copies not accepted)
[Examples of original certificates]
<table>
<tr><th>Category</th><th>Example</th></tr>
<tr><td>Certificate bearing the 'original' mark at the bottom</td><td></td></tr>
<tr><td>Issued via Minwon 24 at a community service center</td><td></td></tr>
<tr><td>Issued at a school certificate printer</td><td></td></tr>
</table>
[Examples of copy certificates]
<table>
<tr><th>Category</th><th>Example</th></tr>
<tr><td>'Original' mark unclear due to poor printing or photocopying</td><td></td></tr>
<tr><td>PDF-issued and printed</td><td></td></tr>
</table></td></tr>
</table>

Document submission

- PDF-issued documents count as copies when printed; submit the print-purpose issued document (print certificate)
- Copies require confirmation by the issuing agency(e.g., community service center fax request); simple faxes or copies are not accepted
- Prescribed forms for submitted documents [Graduate School Website – Admissions – Admission Notices]
  - Prescribed forms: document checklist, academic background inquiry consent, personal statement, pledge, letter of recommendation
- Submitted documents are not returned
- Each department (major) may request additional documents as needed
- Incomplete or late documents: no interview(rejected for insufficient qualifications)
- Admission may be cancelled if false entries, forgery, or other fraudulent acts are discovered

Guidance on overseas-issued documents

[Notarization of overseas-issued documents]

- Overseas documents in languages other than Korean or English require notarized translation
- The documents below require apostille or confirmation by the issuing country's Ministry of Foreign Affairs and the Korean consulate (or Korean embassy consulate)
  - Documents: (1) overseas graduation certificate, (2) transcript, (3) family relationship certificate
  - Check whether the university's country is an apostille member

Category	Method	Countries
Apostille Convention member	Apostille authentication by the country	USA, Japan, Mongolia, Vietnam, HongKong, Russia, China, Uzbekistan, Australia, New Zealand, Bangladesh, etc.
Non-signatory countries	(1) Confirmation by the country's Ministry of Foreign Affairs and (2) Korean consulate(or Korean embassy consulate) confirmation	Taiwan, Thailand, Nepal, etc.

- Apostille members must obtain apostille authentication, foreign-ministry and Korean-consulate confirmation is not accepted

※ Vietnam: documents consular-confirmed before the apostille implementation date(Sep. 11, 2026) are acceptable(no additional apostille)

[International Students Admissions – overseas expected-graduation certificates]

- Expected-graduation certificates from overseas universities are not accepted
  - Exceptionally accepted only in the cases below

Document	Criteria	Countries	Issue-date rule
Provisional Certificate Temporary Certificate	Countries with delayed certificate issuance	Vietnam, Myanmar, Nepal, India, Malaysia, Sri Lanka, Cambodia, Israel, etc.	Accepted only if the expected graduation date is within 1 year based on the standard admission permit issue date
※ Admission is cancelled if the graduation certificate is not submitted within the deadline			

Interview

- Check [Graduate School Website – Admissions – Admission Notices] before the interview date
- Individual notice from each department(major)
- Interview schedule may be adjusted by the number of applicants
- Bring ID(passport, alien registration card, etc.) and the admission ticket

Announcement of results and tuition payment

- Results are not notified individually, check and print the tuition bill at [Graduate School Website – Admissions – Successful Applicants]
- Pay tuition into the individual IBK virtual account by the deadline
- Late payment results in automatic rejection regardless of reason; prepare banking (account opening, internet banking, etc.) in advance
- No installment payment in the first semester

Tuition refund

- Students who completed registration but cannot enroll or continue studies due to unavoidable circumstances receive a tuition refund

Refund trigger date	Refund amount	
	Admission fee	Tuition fee
Before the admission date	Full	Full
Within 30 days of semester start	Not refunded	5/6 of tuition
31-60 days after semester start	Not refunded	2/3 of tuition
61-90 days after semester start	Not refunded	1/2 of tuition
After 90 days	Not refunded	Not refunded

- Scholarships received must be returned in full upon refund, the refund is based on the gross tuition before scholarship offset

Common cautions	• If failure to meet admission requirements is discovered after enrollment, admission is cancelled • Admission obtained through false documents or other fraudulent means is cancelled and may result in legal penalties in Korea and the home country • False credentials: no refund of admission/tuition fees, civil and criminal liability for forgery and false credentials(the facts may be reported to education ministries, embassies, and police in Korea and the home country) • All admission matters: see [Graduate School Website – Admissions – Admission Notices] - Graduate school website: http://gs.hansung.ac.kr • For details, contact each department(major) or the Academic Affairs Team - Department contacts: see the next page - Academic Affairs Team: 02-760-4271
International student cautions	• Dual enrollment at another graduate school results in expulsion; admission/tuition fees are partially refunded per the regulations(Article 38, Graduate School Bylaws Enforcement Rule) • From 2021 semester 1, international students must enroll in National Health Insurance during their studies (as regional subscribers); group private international-student insurance is unavailable • Visa - Visa matters fall under the Immigration Office, confirm with the office before applying - Ask the Immigration Office about visa changes and extensions; holders of visas other than D-2 (study) or D-4 (training) must inquire individually and complete the visa change before classes begin - The University is not responsible for visa denial - Short-term stay (B, C series) and D-3/E-9/E-10/G-1 holders are generally restricted from changing to D-2; ask the Immigration Office about exceptional changes - If the D-2 visa is denied after admission, or entry has not occurred by the semester start date, admission is cancelled(Tuition is refunded per the payment rules) except holders of visa types permitting study - Visa change applications may require additional academic and financial proof; prepare in advance: graduation and transcript certificates(notarized for overseas degrees), accreditation certificate, and a Korean bank balance certificate - Evening degree programs face stricter financial-proof standards: last 6 months' transaction records, overseas remittance confirmations, etc. - Study funds should come from abroad, remittances must be verifiable through interbank records. Balances (excluding living costs) must be maintained for 6 months - Cash exchange/deposits may require proof to the Immigration Office, admission is cancelled if the visa review fails - Immigration Contact Center: 1345 - Responsible immigration office(Seoul Immigration Office, Sejongno Branch): 02-731-1799

8. Scholarship Information

■ **General Graduate School scholarships**

Scholarship	Amount	Description	Defree
General Academic	Up to 50% of tuition	• Master's: up to 50% by the previous semester's grades • Doctoral: public officials under the civil service acts, up to 50% by grade level • Doctoral Knowledge Service and Consulting students: up to 18%	M/D
Acadmic Achievement Acadmic Achievement	Up to 60% of tuition	• Enrolled: top 10% of the department(major) • Excluded: departments with fewer than 10 enrolled	D
	Up to 70% of tuition	• New students: BA-MA linked program • Enrolled: top 40% of departments with 3+ enrolled - Media Design, Painting: per major	M
Foreign Student	Up to 50% of tuition	• Foreign nationals, rates differ by degree - tuition bill issued after pre-deduction • Doctoral: up to 40% • Master's: up to 50% • Non-English-taught students with TOPIK below level 4 at the start of semester 3, scholarship reduced	M/D
Hansung Love A	Full admission fee	• University or graduate school graduates of Hansung • entering the General GS master's program	M

Scholarship	Amount	Description	Defree
Hansung Love B	Up to 10% of tuition	• Hansung University graduates	M
Hansung Pure Love	Up to 30% of tuition	• Hansung bachelor's and master's graduates enrolling in the General GS doctoral program	D
Faculty/Staff	Up to 50% of tuition	• Children and spouses of Hansung Foundation faculty/staff	M/D
Hansung Family	Up to 10% of tuition	• Families with 2+ enrolled at Hansung graduate schools - parents, children, siblings incl. self and spouse	M
Excellence in Institute of Language Education	KRW 500,000 of the admission fee	• Foreign students who completed the Korean program at the center and are recommended by the division head	M
Excellence in Contents Design College	KRW 500,000 of the admission fee	• Academic Credit Bank System graduates of Contents Design College recommended by the college	M
Volunteer	Up to 40% of tuition	• President of the General GS Alumni Association	D
	Up to 30% of tuition	• Secretary-General of the Alumni Association	D
Work-Study	Fixed amount	• Appointed as TA(academic support) or RA(lab/research support)	M/D
Award	Full admission fee	• E-sports competition winners of Contents Design College recommended to e-Sports Contents	M
Partner nstitution	Up to 30% of tuition	• Recommended by the head of an MOU partner institution - first semester only	M

※ Notes
- Except where exception rules exist, scholarships cannot be combined(2+), only the highest-paying scholarship applies
- Scholarship payments are governed by the University's Graduate School Scholarship Regulations
- Scholarship details are subject to change

■ Special graduate school scholarships

Scholarship	Description	Note
General Academic	• Up to 30% of tuition may be awarded for the 1st to 4th semesters - 1st to 5th semesters for the Graduate School of Education	Excludes Knowledge Service & Consulting, Real Estate
Acadmic Achievement	• Differentially awarded to top performing students in each department	
Foreign Student	• Scholarship rates vary by degree program for international students only (Tuition bills are issued after a pre-deduction of the scholarship) • Scholarship amounts are scaled differentially according to the student's TOPIK (Test of Proficiency in Korean) level.	

Scholarship	Description	Note
Meritorious Service	• Enrolled students recommended by the Dean for their significant contributions to the operation and development of the Graduate School, including student association executives.	Excludes Knowledge Service & Consulting
Public Official	• Public officials as defined under the State or Local Public Officials Act • Applicable to the 3rd and 4th semesters for the Graduate School of Business Administration	Excludes Knowledge Service & Consulting
Faculty/Staff	• Direct descendants and spouses of employees of the Hansung Academy Foundation	Excludes Knowledge Service & Consulting
Hansung Family	• All family members (including the individual and their spouse, parents, children, and siblings) who are currently enrolled in any graduate school at Hansung University, with at least two family members	
Hansung Love	• Individuals who have graduated from Hansung University or its graduate school and are enrolling in the master's program of the graduate school of professional studies	
Volunteer	• Individuals who have made contributions as teaching assistants, work-study students, or in student recruitment, and have been recommended by the department chair • For the Graduate School of Education, this scholarship is awarded under the name of 'Social Service Scholarship'	
Excellence in Institute of Language Education	• Foreign graduates of the Korean language program at the Hansung University International Exchange Center who have been recommended by the director of the International Exchange Center	
Sister Partnership Cooporation	• Individuals currently employed at an institution with a sisterhood partnership. • For the Graduate School of Arts and the Graduate School of Real Estate, this is awarded under the name of 'Partnership Institution Scholarship' - Graduate School of Arts: Individuals admitted with a recommendation from the head of an institution that has signed an MOU(Full matriculation fee awarded) - Graduate School of Real Estate: Current employees or recommended individuals from an institution that has signed a partnership agreement (Up to 40% of tuition awarded)	Excludes Business, Knowledge Service & Consulting, Education
Industry-Academia Cooperation	• Provided pursuant to an agreement with a participating institution in the industry–academia–research cooperation program	Excludes Business, National Defense Science, Education

※ Notes
- Separate scholarship rules apply to international-student dedicated departments
- Except where exception rules exist, scholarships cannot be combined(2+)
  - only the highest-paying scholarship applies
- Scholarships differ by graduate school
  - payments are governed by the University's Graduate School Scholarship Regulations
- For details, contact each graduate school(department)
- Scholarship details are subject to change.

9. Contact Information

(1) Department (major) contacts (02-760-XXXX)

<table>
<tr><th colspan="6">General Graduate School</th></tr>
<tr><th>Division</th><th colspan="2">Department(major)</th><th>Ext.</th><th>Division</th><th colspan="2">Department(major)</th><th>Ext.</th></tr>
<tr><td rowspan="6">Humanities</td><td colspan="2">Korean Language Education</td><td>5702</td><td rowspan="10">Social Sciences</td><td colspan="2">Business Administration</td><td>5727</td></tr>
<tr><td colspan="2">English Language & Literature</td><td>4027</td><td colspan="2">Public Administration</td><td>5724</td></tr>
<tr><td colspan="2">History</td><td>4037</td><td colspan="2">International Trade</td><td>4057</td></tr>
<tr><td colspan="2">Library and Information Science</td><td>5945</td><td>Economics, Economics and Real Estate</td><td>Economics, Real Estate·Economics, Urabn&Transportation Studies</td><td>5723</td></tr>
<tr><td colspan="2">Culture Contents</td><td>5637</td><td>Economics & Real Estate</td><td>Real Estate Studies; Urban and Transportation Studies</td><td>4427</td></tr>
<tr><td colspan="2">International Migration and Cooperation</td><td>4056</td></tr>
<tr><td rowspan="10">Engineering</td><td colspan="2">Industrial and Management Engineering</td><td>4127</td><td rowspan="10">Arts</td><td colspan="2">Painting</td><td>4117</td></tr>
<tr><td rowspan="2">Computer Engineering Information and Computer Engineering</td><td rowspan="2">Computer Engineering</td><td rowspan="2">5772</td><td colspan="2">Dance</td><td>4107</td></tr>
<tr><td colspan="2">Clothing and Fashion Industry</td><td>4147</td></tr>
<tr><td rowspan="3">Information and Computer Engineering</td><td>Information and Communication Engineering</td><td>4434</td><td rowspan="4">Media Design</td><td>Visual·Media Communication, Visual Communication Design, Media Communication Design</td><td>4157</td></tr>
<tr><td>Information Systems Engineering</td><td>5732</td><td>Animation· Product Design,</td><td>4422</td></tr>
<tr><td rowspan="2">Electronic and Information Engineering</td><td rowspan="2">Electronic and Information Engineering</td><td rowspan="2">4434</td><td>Interior Design, VMD·Exhibition Design Interior·VMD Exhibition Design</td><td>5792</td></tr>
<tr><td colspan="2">Mechanical Systems Engineering</td><td>4327</td><td>Beauty Design Management</td><td>4413</td></tr>
<tr><td colspan="2">Applied AI</td><td>4376</td><td rowspan="2">Convergent Arts</td><td>Painting</td><td>4117
4117</td></tr>
<tr><td colspan="2">Convergence Security</td><td>5732</td><td>Dance</td><td>4107</td></tr>
<tr><td colspan="2">Future Mobility</td><td>5730</td><td colspan="2">e-Sports Contents</td><td>4422</td></tr>
<tr><td>Interdisciplinary Program</td><td colspan="2">Knowledge Service and Consulting</td><td>5693</td><td>Interdisciplinary Program</td><td colspan="2">New Media Advertising and Promotion</td><td>4154</td></tr>
</table>

Special Graduate Schools					
Graduate School	Ext.	Graduate School	Department(major)		Ext.
Business	5844	Real Estate	Real Estate		5725
Public Administration	5845		Asset Management	Financial Real Estate Asset Management	5876
				Global Asset Management	5970
Arts	5739	Education	Counseling Psychology, Early Childhood Education, AI·SW Convergence Education		5878
National Defense Science	4318	Global Convergence	Brand Contents Design		5861
Knowledge Service and Consulting	5957		Global AI Business Consulting	Global Business Consulting	5658
				Global AI Business Consulting	5662

(2) Academic Affairs Team contact and mailing address

Phone	02-760-4271	Fax	02-760-4273	Website	http://gs.hansung.ac.kr
Address	(Postal) 02876, Graduate School Academic Affairs Team, Hansung University, 116 Samseongyo-ro 16-gil, Seongbuk-gu, Seoul (Sangsang-gwan, Rm. 1002)				

02876 서울특별시 성북구 삼선교로 16길 116
한성대학교 대학원 교학팀(상상관 1002호)
Tel 02.760.4271 Fax 02.760.4273
gs.hansung.ac.kr